



CATHEDRAL OF SAINT MARY OF THE ASSUMPTION

OFFICE OF RELIGIOUS EDUCATION

Parent's Volunteer Form

Dear Parents:

“Many hands make light work!” As such, all parents are asked to volunteer a minimum of four (4) hours per year. Please read through the volunteer job descriptions provided, and choose two positions that you can fulfill.

Be sure to:

- Read the job descriptions carefully
- Choose Option 1 and Option 2
- Complete the Volunteer Form below
- Submit the Volunteer Form by the required due date.

We will do our best to accommodate Option 1. Please understand that you may be asked to fulfill Option 2 if there is a need. Thank you for your understanding and cooperation.

Please complete and submit this portion of the form by the required due date.



PARENT'S VOLUNTEER FORM

Parent Name: _____

Day(s) to Volunteer: _____

Child Name: _____ **Child Name:** _____

Child Name: _____ **Child Name:** _____

Volunteer Position (Option 1) _____

Volunteer Position (Option 2) _____

Parent Signature: _____



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The **Volunteer Job Descriptions** are as follows:

Hall Monitors:

Volunteers are a constant “familiar face” each week during class time. You are responsible for monitoring the traffic in the hallways and maintaining safety and order in the halls at all times. Hall Monitors are required to be fingerprinted and attend VIRTUS Training (Protecting God’s Children).

Substitute Catechist:

Volunteers are needed who are willing to substitute in our Religious Education Classes when a Catechist is absent. All necessary materials will be provided. All substitute catechists are required to be fingerprinted, attend VIRTUS Training (Protecting God’s Children) and attend Catechist Meeting and Retreats.

Safety:

We must maintain a safe environment for approximately 250 children in the parking lot. Volunteers are asked to commit to 15-20 minutes weekly, for 4-5 weeks, for arrival and/or dismissal times, and to assist the children and monitor the safety in the parking lot.

Office Assistants:

Volunteers are needed to help in the Religious Education office with copying and mailing of all materials before the program begins and/or where needed.

Other Volunteering Options:

Please contact the Director of Religious Education to discuss other volunteering options as soon as possible.